## Notice Meeting No. 1

All members of IQAC are hereby informed that, the meeting of IQAC scheduled on 06/07/2022 at 1.30 pm in IQAC office. The members are requested to attend the same.

#### Agenda:

- 1. To introduce new committee members of IQAC.
- 2. To discuss about the charge taken from previous coordinator.
- 3. To check the criterion wise data for last four academic Sessions 2018-19 to 2021-22 in IQAC office.
- 4. To introduce concerned criterion to every in charge of Criterion.
- 5. To prepare the Plan of action for the academic session 2022-23.

Date: 04/07/2022

10AC Co-ordinator

Phulsing Naik Mahavidyalaya

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Minutes of the Meeting held at IQAC office on dated on 06/07/2022 at 2.00pm (Meeting No.1)

Following members were present for the meeting:

1. Dr. A.B.Patil (Chairman)

2. Dr. S.R.Bhoyar (Coordinator)

3. Dr. B.D.Watode (Member)

4. Dr. A.P.Wadwale (Member)

5. Prof. B.S.Mangate (Member)

6. Dr.A.A.Dudhe (Member)

7. Prof. N.O.Chimankar (Member)

8. Prof.A.P.Tekade (Member)

## Item No.1: To introduce new committee members of IQAC.

The honorable Principal introduces and congratulate to the new members of IQAC committee approved by LMC and President of JSPM from session 2022-2023.

## Item No.2: To discuss bout the charge taken from previous coordinator.

The charge of IQAC is handed over to new coordinator Dr.S.R.Bhoyar by previous coordinator Dr. P.P.Deshmukh from the session 2022-23.

# <u>Item No.3: To check the criterion wise data for last four academic Sessions 2018-19 to 2021-22 in IQAC office.</u>

It has been decided to check the Previous four years (from 2018-19 to 2021-22) AQAR status on NAAC portal. Also to verify the data files criterion wise in IQAC office, as per the suggestions given by members of IQAC.

## Item No.4: To introduce concerned criterion to every in charge of Criterion

In this respect, the criterion in charge has suggested to go through the concern criterion and study the qualitative and quantitative metrics in order to prepare the AQAR for 2022-23 and be ready to the forthcoming NAAC 4<sup>th</sup> cycle.

# Item No.5: To prepare the Plan of action for the academic session 2022-23.

As the new academic session started, its need to prepare the plan of action for current session and in order to face the future NAAC accreditation (4<sup>th</sup> cycle) process because the accreditation of our institute is end over on dated 2<sup>nd</sup> November 2023.

- 1. All members were inspired and motivated due to their nomination as an IQAC member and willing to serve for the institution.
- 2. After the taking the charge coordinator and members has checked the data in the IQAC office for previous four years. It has been observed that some data is missing.
- 3. Also the status of previous four years has been check on NAAC portal; it has been observed that the AQAR for the sessions 2019-20, 2029-21 and 2021-22 are reopened for editing means not accepted. IQAC has decided to discuss this serious issue in next meeting.

4. In charge of criterion has studied their criterion in detail. The rigorous discussion has been made on the plan of action for the academic session 2022-23 by IQAC team.

Principal/Chairman

Offg. Principal

Phulsing Naik Mahavidyalaya.

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# Notice Meeting No. 2

All members of IQAC are hereby informed that, the meeting of IQAC scheduled on 12/07/2022 at 1.00 pm in IQAC office. The members are requested to attend the same.

#### Agenda:

- 1. To read and confirm the minutes of last meeting held on dated 06.07.2022.
- 2. To discuss admission process, academic planning, academic calendar and college prospectus.
- 3. To organize student induction program.
- 4. To discuss about resubmission of pending AQAR for last three sessions 2018-2019, 2019-2020 and 2020-2021.

Date: 11/07/2022

IQAC Co-ordinator
Phulsing Naik Mahavidyalaya

Minutes of the Meeting held at IQAC office on dated on 12/07/2022 at 1.00pm (Meeting No.2)

Following members were present for the meeting:

(Member)

1. Dr. A.B.Patil (Chairman)

3. Dr. B.D.Watode

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2. Dr. S.R.Bhoyar (Coordinator)

4. Dr. A.P.Wadwale (Member)

5. Prof. B.S.Mangate (Member)

6. Dr.A.A.Dudhe (Member)

7. Prof. N.O.Chimankar (Member)

8. Prof.A.P.Tekade (Member)

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### Item No.1: Confirmation of minutes of last meeting held on dated 06.07.2022.

The coordinator read out the minutes of last meeting and minutes were then confirmed after discussion.

### Item No.2: Admission process, academic planning, academic calendar and college prospectus.

In respect of Academic planning it has been decided to organize workshops, seminars, webinars, conferences, etc during the session 2022-23. Dr. S R Bhoyar, Dean Academics and InCharge Admission Committee put a proposal to prepare Academic Calendar and College Prospectus. Committee has given suggestions to Prof. D. V. Kadam to prepare Academic Calendar and College Prospectus for the year 2022-23 and uploading the same on the college website.

### Item No.3: To organize student induction program

It has been decided to organized student induction program for the academic year 2022-23 and the chairman informed to constitute the committee for the organization of SIP.

# Item No.4: To discuss about resubmission of pending AQAR for last three sessions 2018-2019, 2019-2020 and 2020-2021.

The discussion held on resubmission of pending AQAR's of last three sessions and chairman suggested to update the inadequate information wherever necessary in AQAR suggested by NAAC. It has been decided to provide notice to HOD's of all departments about submission of the data for last three sessions.

- 1. After the taking the charge coordinator and members has checked the data in the IQAC office for previous four years. It has been observed that some data is missing.
- 2. A committee has been constituted for smooth which is conduction of SIP conveyed by Dr. S.R. Bhoyar. First year students from all faculties were informed about SIP through Google classrooms and what's app Group.
- 3. A notice has been provided to all HOD's about the submission of the data for last three sessions. All criterion members have gone through the inadequate information in metrics of concern criterion. After updating the data, all the three AQAR from 2018-19 to 2020-21 has been resubmitted successfully.

Co-ordinator

Co-ordinator

Phulsing Naik Mahana

Principal/Chairman

Offg. Principal Phulsing Naik Mahavidyalaya

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# Notice Meeting No. 3

All members of IQAC are hereby informed that, the meeting of IQAC scheduled on 08/10/2022 at 1.00 pm in IQAC office. The members are requested to attend the same.

#### Agenda:

- 1. Confirmation of the minutes of last meeting held on dated 12.07.2022.
- 2. To resolve the queries provided by NAAC in resubmitted AQAR for the session 2019-20& 2020-21.
- 3. To discuss on requirement of data for the year 2021-22 of AQAR preparation.
- 4. To discuss about the college website updating work.

Date: 05/10/2022

IQAC Co-ordinator.

Phulsing Naik Mahavidyalaya

Minutes of the Meeting held at IQAC office on dated on 08/10/2022 at 1.00pm (Meeting No.3) Following members were present for the meeting:

		NORON
1. Dr. A.B.Patil	(Chairman)	
2. Dr. S.R.Bhoyar	(Coordinator)	(Cont)
3. Dr. B.D.Watode	(Member)	Thatale
4. Dr. A.P.Wadwale	(Member)	
5. Prof. B.S.Mangate	(Member)	36166
6. Dr.A.A.Dudhe	(Member)	bul
7. Prof. N.O.Chimankar	(Member)	( Juan la)
8. Prof.A.P.Tekade	(Member)	3

#### <u>Item No.1: Confirmation of the minutes of last meeting held on dated 12.07.2022.</u>

The coordinator read out the minutes of last meeting and minutes were then confirmed after discussion.

# <u>Item No.2: To resolve the queries provided by NAAC in resubmitted AQAR for the session 2019-20</u> & 2020-21.

The AQAR for the session 2018-2019 has been accepted by NAAC. The discussion held on resolution of queries provided by NAAC in resubmitted AQAR for the sessions 2019-20 and 2020-21. The chairman has instructed to resubmit the same by resolving the queries.

### Item No.3 To discuss on requirement of data for the year 2021-22 of AQAR preparation

The discussion held on various data templates in AQAR for the session 2021-22. After the discussion on requirement of data for the year 2021-22, the chairman has decided to provide notice to HOD's of all departments about submission of the data for session 2021-22 mentioning the data submission deadline is 15<sup>th</sup> November 2022.

#### Item No.4: To discuss about the college website updating work.

The review of the college website updating work is taken and Principal has instructed to upload the latest data, previous AQAR's and reports of the various activities conducted during the year on college website.

- 1. As per the discussion in meeting the AQAR for the sessions 2019-20 and 2020-21 were submitted to NAAC successfully after resolving the queries.
- 2. Notice has been given to HOD's of all departments about submission of the data for session 2021-22 mentioning the data submission deadline is 15<sup>th</sup> November 2022. Work of filling AQAR for the year 2021-22 has been started by in charge of the seven criterions.
- 3. The college website has been updated by uploading the necessary documents and reports.

Co-ordinator

IQAC Co-ordinator Phulsing Naik Mahavidyala, a

Purad

Principal/Chairman

Office in cipal Phulsing Naik Manavidyalava.

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# Notice Meeting No. 4

All members of IQAC are hereby informed that, the meeting of IQAC scheduled on 16/12/2022 at 1.00 pm in IQAC office. The members are requested to attend the same.

#### Agenda:

- 1. Confirmation of minutes of last meeting held on dated 08.10.2022.
- 2. To organize one day workshop on effective functioning of IQAC.
- 3. To discuss about the submission AQAR for session 2021-22.
- 4. To discuss about different audits as like academic audit, Environmental Audit, Green Audit and Energy Audit for the session 2021-22 and 2022-23.

Date: 13/12/2022

Phulsing Naik Mahavidyalaya

Minutes of the Meeting held at IQAC office on dated on 16/12/2022 at 1.00pm (Meeting No.4)

Following members were present for the meeting:

1. Dr. A.B.Patil (Chairman)

2. Dr. S.R.Bhoyar (Coordinator)

3. Dr. B.D.Watode (Member)

4. Dr. A.P. Wadwale (Member)

5. Prof. B.S.Mangate (Member)

6. Dr. A.A.Dudhe (Member)

7. Prof. N.O.Chimankar (Member)

8. Prof.A.P.Tekade (Member)

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Item No.1: Confirmation of minutes of last meeting held on dated 08.10.2022.

The coordinator read out the minutes of last meeting and minutes were then confirmed after discussion.

Item No.2: To Organize one day workshop on effective functioning of IQAC.

It has been decided to organize one day workshop on effective functioning of IQAC, in collaboration with S.N. College of Pharmacy, Pusad for better understanding about the functioning of IQAC.

Item No.3: To discuss about the submission of AQAR for session 2021-22

The discussion held on submission of the AQAR for the session 2021-22. It has been decided that it's better to submit 30/12/2023. If data is not inadequate then possibly it will be submit up to 30/07/2023.

<u>Item No.4: To discuss about different audits as like academic audit, Environmental Audit, Green Audit and Energy Audit for the session 2021-22 and 2022-23.</u>

After the discussion held about the conduction of various audits, it has been decided to conduct the Environmental Audit, Green Audit and Energy Audit for the session 2021-22 and 2022-23.

- 1. The date of conduction of one day workshop on effective functioning of IQAC, in collaboration with S.N. College of Pharmacy, Pusad has fixed and is 23/01/2023.
- 2. The preparation of AQAR 2021-22 has been started.
- 3. The Environmental Audit, Green Audit and Energy Audit for the session 2021-22 and 2022-23 has been conducted by Engress Services, Yashashree ,26, Nirmal Bag Society ,Pune 411009.

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Principal/Chairman

Offg. Principal Phulsing Naik Mahavidyalaya

# Notice Meeting No. 5

All members of IQAC are hereby informed that, the meeting of IQAC scheduled on 20/03/2023 at 1.00 pm in IQAC office. The members are requested to attend the same.

#### Agenda:

- 1. Confirmation of the minutes of last meeting held on dated 16.12.2022.
- 2. To discuss on requirement of the data for the session 2022-23 for the AQAR submission.
- 3. To discuss about Feedback Mechanism.
- 4. To view the status of AQAR for last four years on NAAC portal.
- 5. To discuss about the forthcoming 4<sup>th</sup> cycle of NAAC in respect of last accreditation period and eligibility criterion.

Date:17/03/2023

QAC Co-ordinator ulsing Naik Mahavidyalaya

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Minutes of the Meeting held at IQAC office on dated on 20/03/2023 at 1.00pm (Meeting No.5)

Following members were present for the meeting:

1. Dr. A.B.Patil (Chairman)

2. Dr. S.R.Bhoyar (Coordinator)

3. Dr. B.D.Watode (Member)

4. Dr. A.P.Wadwale (Member)

5. Prof. B.S.Mangate (Member)

6. Dr.A.A.Dudhe (Member)

7. Prof. N.O.Chimankar (Member)

8. Prof.A.P.Tekade (Member)

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## Item No.1: Confirmation of the minutes of last meeting held on dated 16.12.2022.

The coordinator read out the minutes of last meeting and minutes were then confirmed after discussion.

## Item No.2: To discuss on requirement of data for the session 2022-23 for the AQAR submission.

It has been decided to check the Previous four years (from 2018-19 to 2021-22) AQAR status on NAAC portal. Also to verify the data files criterion wise in IQAC office, as per the suggestions given by members of IQAC.

#### Item No.3: To discuss about Feedback Mechanism.

Committee members have given instructions to feedback committee about the analysis and prepare the proper action taken report on received feedback.

### Item No.4: To view the status of AQAR for last four years on NAAC portal.

In this respect, the status of AQAR for last four years (2018-19 to 2021-22) on NAAC portal is viewed. It has been observed that AQAR 2018-19, 2019-20 and 2020-21 are accepted status by NAAC but AQAR 2021-22 is still shows submitted status.

# Item No.5: To discuss about the forthcoming 4<sup>th</sup> cycle of NAAC in respect of last accreditation period and eligibility criterion.

At the end of academic session 2022-23, the rigorous discussion held about the 4<sup>th</sup> cycle of NAAC. The accreditation of college of 3<sup>rd</sup> cycle is over on date 2 November 2023. In order to conduct 4<sup>th</sup> cycle, Principal and other members has focus on plans to improve the grade of the college. IQAC prepare the list of requirements about the infrastructure, facilities for students in campus, repair and painting of buildings in campus etc. and submitted to the head of the institute.

- 1. Previous four years (from 2018-19 to 2021-22) AQAR status check on NAAC portal. Also the data files criterion wise in IQAC office are verified.
- 2. Feedback committee completed the analysis and prepare the proper action taken report on received feedback.

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Principal/Chairman

Offg. Principal
Phulsing Naik Mahavidyala, a.
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